



## U.S. MISSION Job Announcement

**Riyadh – Jeddah - Dhahran**

**05-25**

**VACANCY ANNOUNCEMENT - JEDDAH  
READVERTISEMENT**

**04/29/2006**

**OPEN TO:** All interested candidates

**POSITION:** Plumber, FSN-05; (Position #100016)

**OPENING DATE:** Saturday, April 29, 2006

**CLOSING DATE:** COB Saturday, May 13, 2006

**WORK HOURS:** Full-time; 40 hours/week

**SALARY:** \*Ordinarily Resident: SR. 42,803 p.a. (Annual Basic Salary) plus eligible allowances (Position Grade: FSN-5. Or hired on a trainee level if needed)

**NOTE: ALL ORDINARY RESIDENT APPLICANTS MUST HAVE THE REQUIRED TRANSFERABLE WORK PERMIT AND/OR RESIDENCY PERMIT IN ORDER TO BE ELIGIBLE FOR CONSIDERATION. ONCE SELECTED, A WRITTEN NOTE FROM THE CURRENT EMPLOYER/SPONSOR CONFIRMING THE RELEASE WILL BE REQUIRED BEFORE HIRING IS EFFECTED.**

The U.S. Consulate General in Jeddah is seeking an individual for employment in country for a Plumber position in the Maintenance Dept. of its General Services Office.

**BASIC FUNCTION OF POSITION:**

The incumbent performs full journeyman duties as plumbers. Receives oral or written work orders for on compound houses and accomplish the necessary maintenance. Performs or supervises the installation of new plumbing system as required. May be required to work from blue print drawings. Should be able to drive a light truck for transportation to carry tools and equipment to job site. May be required to supervise trades helper or casual laborers. Performs preventative maintenance, repair and inspect residential water distillers. Will be responsible for in-house training regarding plumbing subject matter.

### **REQUIRED QUALIFICATIONS:**

**NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.**

1. **Required Education:** A plumbing trade diploma from a technical school is required.
2. **Required Experience:** Three years at a journeyman level.
3. **Language Requirements:** Level III (Good Working Knowledge) in both English Arabic languages is required.
4. **Knowledge/Other Criteria:** Must be familiar with all aspect of the plumbing trade. Must be able to read and understand technical manual and blue print drawings.
5. **Other Skills:** Must be able to use all tools of the trade. Must have a valid Saudi Driver's License.

### **ADDITIONAL SELECTION CRITERIA**

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a **probationary period are not eligible to apply.**

### **TO APPLY**

Interested applicants for this position should submit the following or the application will not be considered:

1. Application for U.S. Federal Employment (SF-171 or OF-612); or
2. A current resume or curriculum vitae that provides the same information as an OF-612; plus
3. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application.
4. Any other documentation (e.g. essays, certificates, awards, copies of degrees earned) that addresses the qualifications requirements of the position as listed above.

### **SUBMIT APPLICATION TO**

In person: HR Office, American Consulate General, Jeddah

By mail: Human Resources Office, Jeddah

Address: P. O. Box 149, Jeddah 21411

FAX: 02-669-3074

### **POINT OF CONTACT**

Human Resources Office

Telephone: 966-2-667-0080 Ext. 4105/4485

**DEFINITIONS**

**Ordinarily Resident (OR):** A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permit for employment in country.

**CLOSING DATE FOR THIS POSITION: COB SATURDAY, MAY 13, 2006**

The US Mission in Saudi Arabia provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

**Drafted:** HR: AHElsafy; FAhmed; MMShah

**Cleared:** GSO:APuckett; MGT:HEMorales; HRO:CEverhart; FMC/D: WELauritsen

**Approved:** Mgmt/C: RBrady